

**Corporate Services
Overview and Scrutiny Committee**

4 September 2014

Work Programme 2014/15

Recommendations

That the Corporate Services Overview and Scrutiny Committee:

- 1) Agrees the proposed 2014/15 Work Programme and makes any additional or changes, as required;
- 2) Considers the use of an Action Plan to update the Committee on any actions or recommendations agreed by the Committee; and
- 3) Notes the scheduled future meeting dates.

1.0 Work Programme

- 1.1 The proposed Committee Work Programme for 2014/15 is attached at Appendix A.

2.0 Committee Action Plan

- 2.1 An Action Plan for the Committee has been created to track any recommendations and actions that are agreed by members at meetings of the Committee.

3.0 Briefing Notes

- 3.1 No Briefing Notes have been circulated recently to the Committee.

4.0 Dates of Future Meetings

- 4.1 Future meetings of the Committee have been scheduled for 2p.m. on the following dates:
 - 25th November 2014
 - 11th February 2015

Appendices:

Appendix A – Work Programme 2014/15

	Name	Contact details
Report Author	Sally Baxter	sallybaxter@warwickshire.gov.uk
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**Corporate Services Overview and Scrutiny Committee
Work Programme 2014/15**

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan decisions	Report which includes Forward Plan decisions relevant to the remit of the Committee. (Sally Baxter)	N/a	* Standing item for every meeting
Organisational Health Report – Year End 213/14	To receive end of year information with regard to the Organisational Health Report 2013/14.		4 September 2014
Smallholdings Strategy	To receive a report including the current position and long term plan for the smallholdings within WCC (Geoff Taylor)	N/A	4 September 2014
Social Care Complaints	To receive a report detailing actions taken and measures being taken to improve timescales with regard to complaints made by social care service users.	N/a	4 September 2014
End of Year 2013/14 Organisational Health Report	End of Year report to scrutinise the financial aspects of the report, with the appendices relevant to the remit of the Committee.		4 September 2014
Transformation through Strategic Commissioning Programme	<p>The Transformation through Strategic Commissioning Programme was completed at the end of the 2013/14 financial year.</p> <p>The committee will receive a report within at least 6 months of the programme completion.</p>	N/a	25 November 2014

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Item	Report detail	Date of last report	Date of next report
Organisational Health Report 2014/15	Quarterly report to scrutinise the financial aspects of the report, with the appendices relevant to the remit of the Committee. (John Betts). The Committee will consider the most recent version.	N/a	25 November 2014
Peppercorn Rents	To receive a report with regard to WCC's position and what help is provided by the authority to those community groups in preparation for when peppercorn rents cease to be in operation. (Geoff Taylor)	N/A	25 November 2014
Community Infrastructure Levy	To consider an outline of CIL and its impact on the County Council. Possible joint scrutiny with the Communities OSC. (Ciaran Power / Louise Wall) This to be followed at a later date with a discussion with representatives from the District/Borough Councils regarding the changes and implications arising from CIL.	N/a	TBC
People Group Systems	The committee was invited by the Portfolio Holder, Jose Compton, to monitor the process of procuring IT Systems for the People Group.	N/a	TBC
Libraries and Community Building	TBC	N/a	TBC
Law and Governance	TBC	N/a	TBC

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Item	Report detail	Date of last report	Date of next report
Communications and Marketing	TBC	N/a	TBC

Briefing Notes

Item	Briefing Note detail	Date requested	Date circulated